



## CREDIT POLICY

Heritage Cooperative credit policy is to extend credit as a matter of convenience and service to accounts that are deemed creditworthy. Any new customer wishing to establish a charge account is required to complete a credit application and have it approved by the Credit Manager. Applicants must be 18 years or older or have a co-signer to have an account set up in their name.

All new accounts are required to fill out the appropriate application; consumer credit application, farm credit application, or business credit application and tax exemption certificates if applicable. A credit bureau report and or a commercial credit report will be run on all applications.

Any customer wanting to significantly increase their credit limit may be required to complete more credit information and or may be required to complete a financial statement.

Customers that have not done business within the last two years may be required to complete the credit process again to include a credit application and/or financial statement.

Approval or denial will be determined within three (3) working days.

Heritage Cooperative has various credit terms and if charges are not paid by the due date a finance charge of 2.0% per month may be added to your account. To avoid a finance charge payment must be received by the due date each month.

Any account that is not within credit terms will be notified by phone call or letter requesting payment of the past due charges and may be placed on C.O.D. If an account is C.O.D. the customer must pay at least 1 day in advance of product being delivered. If payment is not received the product will not be delivered. When placed on C.O.D. the account will be re-activated if paid within a reasonable time. If the account is deemed to be consistently late the account may be placed on a permanent C.O.D. basis. To re-establish the account the customer must complete a new credit application, pay the account in full and be approved by the credit department.

If an account becomes severely delinquent, we may use a collection agency or use legal action if necessary. Any accounts that must be collected through the legal system will not be permitted to have an open account, however, may be set up as a prepaid account, or pay for services at the time service is rendered.

Only the Credit Manager(s), CFO or CEO has the authority to waive or rescind any credit terms/finance charges.

Any and all agronomy accounts must be paid in full and current before the new crop season to be eligible for credit. Accounts must be current to participate in the Regular terms, Term Account, or any other programs that may be offered.